

**BOARD OF COUNTY COMMISSIONER'S NOTICE AND
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, JUNE 15, 2020
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

This Regular meeting will be conducted in accordance with 25 O.S §306 (C) (Signed and enacted March 18, 2020). The meeting will take place in the Board of County Commissioners Meeting Room and through teleconference. In order to accommodate the public who are observing social distancing please dial (312)626-6799, the meeting ID is 706 237 079 or at <http://zoom.us/j/706237079/> for video. Public comment is still available, in order to sign up, please call ahead to (405)366-0200 to be added to the list.

This meeting will include teleconferencing by the following:

**Harold Haralson
Darry Stacy
Rod Cleveland**

Attendance by Public Body Members may be altered only in such way as described in 25 O.S §306 (C) (3).

A. Meeting called to order.

B. Quorum call.

C. Approve, Amend, or Modify the Minutes: of the Regular Meeting of June 8, 2020.

D. Old Business: Discussion, Consideration and/or Action of the following:

- 1. Bid #SHE-1951** – One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies for Cleveland County. The bid term will be from July 1, 2020 through June 30, 2021.
- 2. Bid #SHE-1952** – One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County. The bid term will be from July 1, 2020 through June 30, 2021.
- 3. Bid #SHE-1953** – Six (6) month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from July 22, 2020 through January 21, 2021.
- 4. Bid #COM-1954** – Agreement for preventative maintenance of five (5) Hydraulic Elevators and one (1) Rotary Elevator for Cleveland County. The bid term will be from July 1, 2020 through June 30, 2021.

E. Items of Business: Discussion, Consideration and/or Action regarding the following:

1. **COVID-19 Updates and Operations within Cleveland County**
2. **Nationwide Retirement Solutions Plan**

The following items, E3 – E56 are Consent Items and are routine in nature.

3. **Memorandum of Understanding** between Cleveland County Board of Health and Moore Norman Technology Center regarding the wellness complex.
4. **Approve** the Cleveland County 2019 Financial Statement and Footnotes for FY ended June 30, 2019.
5. **Contract** between Board of County Commissioners on behalf of Cleveland County Assessor's Office and A.E.C Solutions effective July 5, 2020 through June 30, 2021 in the amount of \$800.00 per year.
6. **Notice of Appointment** of Aaron Hansel and Tracy James as Receiving Officers on the following accounts: MD1A, MD1C, MD2, MD3, MD3B and MD3C Healthy Living Block.
7. **Rescind and Reaward Bid #COM-1931.** Rescind A&B Auto Recycler award to District #3 and Alternate Award to Districts #1 & 2. Re-award Total Metal Recycling to District #3. A&B Auto Recycler is no longer in business.
8. **Extended Services Agreement** between Board of County Commissioners on behalf of Cleveland County IT Department and Dell for PowerEdge R510 upgrades and extensions in the amount of \$257.29 effective July 1, 2020 through June 30, 2021.
9. **Extended Services Agreement** between Board of County Commissioners on behalf of Cleveland County IT Department and Dell for PowerEdge R320 upgrades and extensions in the amount of \$985.29 and PowerEdge R420 upgrades in the amount of \$1,354.28 effective July 1, 2020 through June 30, 2021.
10. **Extended Services Agreement** between Board of County Commissioners on behalf of Cleveland County IT Department and Dell for PowerEdge R220 upgrades and extensions in the amount of \$471.51 effective July 1, 2020 through June 30, 2021.
11. **Contract** between Board of County Commissioners on behalf of Cleveland County IT Department and TransUnion effective July 1, 2020 through June 30, 2021 in the amount of \$1,100.00 per month.
12. **Renewal Contract** between Board of County Commissioners on behalf of Cleveland County IT Department and Xerox Business Solutions Southwest effective July 1, 2020 through June 30, 2021 in the amount of \$.0071 for black and white and \$.049 for colored copies.

13. **Contract** between Board of County Commissioners on behalf of Cleveland County IT Department and TechRadium effective July 1, 2020 through June 30, 2021 in the amount of \$582.00.
14. **Contract** between Board of County Commissioners on behalf of Cleveland County IT Department and Navigo for a 1-year Cloud Basic Subscription effective July 1, 2020 through June 30, 2021 in the amount of \$395.00.
15. **Contract** between Board of County Commissioners on behalf of Cleveland County IT Department and LogMeIn effective July 1, 2020 through June 30, 2021 in the amount of \$2,598.00.
16. **Contract** between Board of County Commissioners on behalf of Cleveland County IT Department and Solarwinds effective July 1, 2020 through June 30, 2021 in the amount of \$1,199.96.
17. **Contract** between Board of County Commissioners on behalf of Cleveland County Assessor's Office and Dell Financial Services effective July 1, 2020 through June 30, 2021 in the amount of \$620.89 per month.
18. **Maintenance Agreement** between Clifford Power and Cleveland County Health Department for a Kohler, 300k W generator located at 12th Ave., NE Norman, OK effective July 1, 2020 through June 30, 2021. The Health Department will pay maintenance costs of \$936.00 for one Annual Full Service and one Semi-Annual Inspection and \$971.00 for one Generator Load Bank Test for a total price per year of \$1,907.00.
19. **Maintenance Agreement** between Clifford Power and Cleveland County Health Department for a MTU Onsite Energy 750 KW generator located at 424 South Eastern, Moore, OK effective July 1, 2020 through June 30, 2021. The Health Department will pay maintenance costs for one Annual Full Service and one Semi-Annual Inspection for a total price of \$1,944.00.
20. **Contract** between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler and Kitchen Hood Systems, extinguishers and monitoring effective July 1, 2020 through June 30, 2021. The Health Department will pay \$225.00 for Fire Sprinkler test and inspection; \$992.00 for Fire Alarm System Inspection and testing; \$69.00 for Portable Fire Extinguisher Inspection and Tagging (all services extra); and \$246.00 for Kitchen Hood Suppression System Test and Inspection; \$300.00 for fire alarm monitoring and security. All pricing is for the Norman office.
21. **Contract** Renewal between Board of County Commissioners on behalf of Cleveland County Detention Center and Dell Maintenance for PowerEdge R710 Upgrades and Extensions in the amount of \$696.09, PowerEdge R510 Upgrade and Extensions in the amount of \$446.77 and PowerVault NX3100 Upgrade and Extensions in the amount of \$1,505.99, contracts effective July 1, 2020 through June 30, 2021.

22. **Contract** between Board of County Commissioners on behalf of the Cleveland County Detention Center and Schendel Pest Control effective July 1, 2020 through June 30, 2021 in the amount of \$85.00 bi-monthly and \$80.00 quarterly.
23. **Contract** between Board of County Commissioner on behalf of the Cleveland County Sheriff's Office and Schendel Pest Control effective July 1, 2020 through June 30, 2021 for spraying at the Operations Center in the amount of \$65.00 monthly.
24. **Contract** between Board of County Commissioners on behalf of Cleveland County Sheriff's Office and City Grease Trap Services for grease pump out and disposal on quarterly basis in the amount of \$1,000.00 for large trap (5000 gal) and three (3) small inside traps for \$250.00. Date of service begins July 1, 2020 and terminates June 30, 2021.
25. **Contract** between Board of County Commissioners on behalf of Cleveland County Sheriff's Office and PERCS Index Inc. effective May 22, 2020 through May 21, 2021 in the amount of \$500.00 annually.
26. **Extended Services Agreement** between Board of County Commissioners on behalf of Cleveland County Clerk's Office and Dell for one (1) Power Edge R720XD Server, one (1) Power Edge R220 Server and one (1) Power Edge R430 Server in the amount of \$3,168.30 effective July 1, 2020 through June 30, 2021.
27. **Jail Services Agreement** between Board of County Commissioners on behalf of Cleveland County Sheriff's Office and the City of Norman effective July 1, 2020 through June 30, 2021 in the amount of \$52.00 per day for each incarcerated person.
28. **Contract** between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler and Kitchen Hood Systems, extinguishers and monitoring effective July 1, 2020 through June 30, 2021. The Health Department will pay \$225.00 for Fire Sprinkler test and inspection; \$702.00 for Fire Alarm System Inspection and testing; \$64.50 for Portable Fire Extinguisher Inspection and Tagging (all services extra); and \$246.00 for Kitchen Hood Suppression System Test and Inspection; \$300.00 for fire alarm monitoring and security. All pricing is for the Moore office.
29. **Contract** between Cleveland County Health Department and Stacey Clement to provide Directly Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2020 through June 30, 2021 at a rate of \$10.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.575 per mile for a maximum reimbursement of \$8,450.00.
30. **Contract** between Cleveland County Health Department and Joyce Clement to provide Directly Observed Therapy (DOT) and related services to

tuberculosis (TB) from July 1, 2020 through June 30, 2021 at a rate of \$10.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.575 per mile for a maximum reimbursement of \$8,450.00.

31. **Contract** between Cleveland County Health Department and Vivian Gibson to provide Directly Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2020 through June 30, 2021 at a rate of \$10.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.575 per mile for a maximum reimbursement of \$8,450.00.
32. **Contract** between Board of County Commissioners and Classen Urgent Care & Classen Family Practice effective July 1, 2020 through June 30, 2021 in the amount of \$120 per patient-encounter for the first 1000 encounters and \$75 per encounter afterward.
33. **Contract** between Board of County Commissioners and Eureka Water Company effective July 1, 2020 through June 30, 2021 in the amount of \$6.20 per 5 gallon bottle.
34. **Contract** between Board of County Commissioners on behalf of Cleveland County Wellness Center and Eureka Water Company effective July 1, 2020 through June 30, 2021 in the amount of \$6.20 per 5 gallon bottle.
35. **Contract** between Board of County Commissioners on behalf of Cleveland County Court Clerk and ImageNet Consulting, LLC for maintenance on Imaging Machine, Canon IR ADV 65551, Staple Finisher/PCL Printer Kit/PS Printer Kit, Utility Tray B1 (SKA077579) Criminal effective July 1, 2020 through June 30, 2021 in the amount \$65.00 per month including 10,000 base, service charge and \$.0065 per page over 10,000 base for overages.
36. **Contract** between Board of County Commissioners on behalf of Cleveland County Court Clerk and ImageNet Consulting, LLC for maintenance on Imaging Machine: Canon IR ADV 6255; PCL & PS Print/MEM/SFIN (NMU17211) Civil effective July 1, 2020 through June 30, 2021 in the amount of \$65.00 per month including 10,000 base, service charge and \$.0065 per page over 10,000 base for overages.
37. **Contract** between Board of County Commissioners on behalf of Cleveland County Court Clerk and ImageNet Consulting, LLC effective July 1, 2020 through June 30, 2021 for rental of the following items: Imaging Machine, Canon IR Adv 6255PCL Printer Kit/PS Printer Kit/MEM/SFIN Serial #NMU17211 Civil in the amount of \$277.91 per month.
38. **Contract** between Board of County Commissioners on behalf of Cleveland County Court Clerk and ImageNet Consulting, LLC effective July 1, 2020 through June 30, 2021 for rental of the following items: Imaging Machine:

Canon IR Adv 65551: Staple Finisher/PCL Printer Kit/PS Printer Kit/Utility Tray B1 Serial #SKA07757 (Criminal) in the amount of \$298.68.

39. **Contract** between Cleveland County District #3 and James Supplies, LLC for lease of 21 cylinders effective July 1, 2020 through June 30, 2021 at the rate of \$46.00 per cylinder for a total of \$966.00.
40. **Agreement** between Cleveland County District #3 and Waste Disposal Business effective July 1, 2020 through June 30, 2021 at the rate of \$100.00 per month.
41. **Detention Services Agreement** between Board of County Commissioners and Sequoyah Enterprises, Inc effective July 1, 2020 through June 30, 2021 in the amount of \$26.00 a day per child.
42. **Detention Services Agreement** between Board of County Commissioners and Community Works effective July 1, 2020 through June 30, 2021 in the amount of \$24.34 a day per child for services at Cleveland County and Pottawatomie County Juvenile Detention Centers.
43. **Payment** of Invoice \$690223 from Crowe & Donlevy for Miscellaneous Labor & Employment Consultations provided to Cleveland County in the amount of \$5,177.00.
44. **Payment** of Statement # 18359 from Tisdal & O'Hara for Consultations provided to Cleveland County in the amount of \$16,840.79.
45. **Contract** between Cleveland County District #1 and Sharp's Cleaning Service, Inc. effective July 1, 2020 through June 30, 2021 in the amount of \$425.00 per month.
46. **Contract** between Board of County Commissioners on behalf of Emergency Management and Singlewire effective July 1, 2020 through June 30, 2021 in the amount of \$497.50.
47. **Contract** between Board of County Commissioners on behalf of Emergency Management and Oklahoma Office Systems, LLC DBA Onesource effective July 1, 2020 through June 30, 2021 in the amount of \$.0075 for black and one copies and \$.0400 for colored copies.
48. **Contract** between Board of County Commissioners on behalf of Cleveland County Assessor's Office and Spatiallest effective July 1, 2020 through June 30, 2021 in the amount of \$19,000.00 per year.
49. **Agreement** between Board of County Commissioners on behalf of Cleveland County Sheriff's Office and Independent School District No. 29 of Cleveland County, Norman Public Schools effective July 1, 2020 through June 30, 2021 in the amount of \$5,315.72 per month.

- 50. Extended Service Agreement** between Board of County Commissioners on behalf of Cleveland County Election Board and Dell effective July 1, 2020 through July 1, 2021 for one (1) PowerEdge T340 upgrades and extension in the of \$499.40.
- 51. Service Contract** between Cleveland County District #3 and Wiring Solutions effective July 1, 2020 through June 30, 2021 in the amount of \$838.80 for Life Safety Panic Button Alarm Monitoring and Fire Alarm Monitoring.
- 52. Approve the May 2020 Monthly Reports** of the following Officers:
- a. Bryant Rains, County Election Board Secretary
 - b. Tammy Belinson, County Clerk
 - c. Jim Reynolds, County Treasurer
 - d. Douglas Warr, County Assessor
 - e. Marilyn Williams, Court Clerk
 - f. Blake Green, County Sheriff
 - g. Jackie Kanak, Health Department
- 53. Contract** between Cleveland County District #1 and Eureka Water Company effective July 1, 2020 through June 30, 2021 in the amount of \$5.49 per 16.9oz case of water.
- 54. Contract** between Board of County Commissioners on behalf of Cleveland County Election Board and Quadient Leasing effective July 1, 2020 through June 30, 2021 in the amount of \$370.00 per month for the lease and maintenance of Postage Machine Series 700.
- 55. Review, Audit, and Approve or Disallow Blanket Purchase Orders** submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
- 56. Review, Audit, and Approve or Disallow claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay.** A report will be available for distribution at the meeting or may be obtained from the County Clerk.

END OF CONSENT DOCKET.

- F. New Business:**
As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.
- G. Commissioner’s Discussions regarding County Business.**
- H. Public Comment:**
Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.

I. Adjourn

Filed and Recorded in the County Clerk's Office this 12th Day of June

2020 @ 8:55 AM.

Linda Atkins, Deputy
Cleveland County Clerk/Deputy

